

SEPTEMBER 2019

**WEST CASSIA SOIL AND WATER CONSERVATION DISTRICT
MEETING MINUTES**

Place: Burley Field Office

Date: Sept. 3rd 2019

Time: 11:00 am

Presiding: Richard Kunau

Supervisors Present:

Richard Kunau - Chairman

Jordan Searle – Vice Chairman

Brent Stoker - Member

Employees and Agency Representatives:

Jessica Anderson, *Boat Station Project Manager & Admin Asst.*

David Mabey, *NRCS DC*

Supervisors Absent:

Ken Black – Member

Kathy Poulton – Treasurer

ACTION ITEMS

- I. **Call to Order:** Richard called the meeting to order at 11:15 am.
- II. **Changes to Agenda:** None
- III. **Approve Minutes of previous meeting – June 2019:** The board reviewed the minutes from the previous meeting. Brent motioned to approve the minutes. Jordan Seconded. Motion carried.
- IV. **Treasurer's Report:** The board reviewed the treasurer's report. Brent motioned to approve the report and pay all bills. Jordan seconded. Motion carried.
- V. **OLD BUSINESS:**
 1. **NACD Grant for Additional Employee**

Jessica updated the board on the recent paperwork sent over for the NACD grant. West Cassia will still uphold its agreement for the position.
- VI. **NEW BUSINESS:**
 1. **Boat Station Update**
 - **Financial Report**

Everything is going well the station currently – ISDA is working on getting permanent power out to the station.
 - **Discuss coming months and employees**

Jessica updated the board on the change in the scheduling for the last month of the season. Sherriff's dept. has been out at the station more.
 2. **FY19-20 Budget Review and Approval**

The board went through the budget for 2020. The board amended the budget but will approve it after our CPA reviews it during the audit.
 3. **Supervisors Reports : Donation Requests**

IDEA is requesting a \$50 donation for their annual raffle. Ken and Richard are requesting that we donate \$1800 to Clayton Poulton for his 4H Steer Project. Jordan motioned to approve IDEA and 4H Donations. Brent Seconded. Motion Carried.
 4. **Admin Report : None**
- VII. **AGENCY REPORTS/REQUEST**
 1. **NRCS : Div. IV Soil Testing Completed**

David updated the board on NRCS items that included EQIP program changes and deadlines. The Div. IV Soil testing has been completed and invoices for such will be sent out soon.
 2. **ISWCC: None**

Richard adjourned the meeting at 1:05 pm.

Note: the Board may hold an executive session to discuss legal and personnel matters pursuant to Idaho Code § 74-206(1) (A)(B)