EAST CASSIA SOIL AND WATER CONSERVATION DISTRICT
MEETING MINUTES

Place: Burley Field Office
Date: September 3rd 2019
Time: 1:00 pm
Presiding: Mark Webb

Supervisors Present:
Mark Webb - Chairman
Steve Ward – Vice Chairman
Ken Woodworth: Conf. Call - Member

Employees and Agency Representatives:
Jessica Anderson, *Admin Asst.*
Hannah Sanders, Guest

Supervisors Not Present:
Brook Holtman – Treasurer
Empty Seat – Member

ACTION ITEMS

I. **Call to Order:** Mark called the meeting to order at 1:50 pm.

II. Changes to Agenda: None

III. Approve Minutes of previous meeting – Aug 2019: The board reviewed the minutes of the previous meeting. Ken motioned to approve the minutes. Steve seconded. Motion carried**.**

IV. **Treasurer's Report:** The board reviewed the treasurer's report as presented. Steven motioned to approve the report. Ken seconded. Motion carried.

V. OLD BUSINESS:

1. **NACD Grant for Additional Employee : Finalize Paperwork**
   -Discuss moving forward without knowing prior amount from County Commissioners
   The board discussed the grant and the details in the MOU agreement. Steve motioned to move forward with the grant to finalize and sign all paperwork. Ken seconded. Motion carried.
2. **Grant Project : Range Drill**
   Discussed further options about the rangeland drill. Discussed getting two drills over one and what the cost of an extended trailer to pull those would be. Will look into this cost and grant/funding options.

VI. NEW BUSINESS

1. **IDEA Donation Request**
   The board reviewed the donation request from IDEA. Ken motioned to donate $50.00. Steve seconded. Motion carried.
2. **Supervisor's Report:**
   Mark Webb brought Hannah Sanders along who would like to join the vacant spot open on the board. Ken motioned to appoint Hannah Sanders to the vacant supervisors potions until Term completed. Steve seconded. Motion carried.
3. **Admin Report: None**

VII. AGENCY REPORTS/REQUEST

1. **NRCS : None**

2. **ISWCC: None**

Mark adjourned the meeting at 2:34 pm.

Note: *the Board may hold an executive session to discuss legal and personnel matters pursuant to Idaho Code § 74-206(1) (A)(B)*